

**New Milford Parks and Recreation Commission**

**May 3, 2017**

**Public Meeting**

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Call to Order

The New Milford Recreation Commission was called to order at 7:31 pm by Maura Henyecz.

Joseph Ricciardelli read the NJ Open Public Meetings Act to all assembled.

**Roll Call**

	<b>Present</b>	<b>Absent</b>
Joe Albanese		√
Jose Correa	√	
Jay Levine, 1 <sup>st</sup>	√-7:41	
John O’Grady	√-7:39	
Joe Ricciardelli, Chairman	√	
Kevin Youngs	√	
Peter Goldschmidt	√	
Mel Urena 2 <sup>nd</sup>	√	
Phil Tenannt	√-7:38	
Kelly Langschultz Mayor & Council Liaison	√	
John Heinemann, Director	√	
Maura Henyecz, Asst Director	√	

**1. Approval of the Minutes**

- Motion to accept 4/19/17 made by Jose Correa 2<sup>nd</sup> , Peter Goldschmidt

**2. Director’s Report:**

I have a brief statement in regard to the alleged mishandling of funds from the Recreation Accounts and allegations made against our previous director.

After reviewing the deposits to the Recreation Returned Revenue Account and NVE Trust Account I noticed that there were numerous inconsistencies that needed to be reported. I immediately brought this information to the attention of the Borough Administrator.

I’d like to thank our Council Representative Kelly Langschultz for her education and direction in matters of the budget. It became apparent to me while reviewing the

records that Councilwomen Langschultz was already suspicious that there was an issue. Allowing me to independently collect and review the available data was confirmation.

I've been directed by Borough Administrator and the Borough Attorney not discuss the details of the matter because it is an ongoing criminal investigation. Respectfully, I cannot and will not answer any questions regarding this matter at this time.

#### Correspondences

-NMEF Winner was Scott Petrie (201) 637-3685

email: srp23@msn.com Thanks for the support from the NMEF

-HS Charity Fundraiser Softball Tournament

-Softball opening day

-Friends open snack stand for softball, still need volunteers

-Spring Rec Soccer opening day

#### Monthly Financial Report & Budget

##### **-Deposits (Updated for 1<sup>st</sup> meeting of the month)**

-Trust Account – \$17,379.00 from \$17,249.00

-Recreation Commission Revenue Account – \$14,642.00 from \$11,735.00

##### **-Requisitions Pending**

-Ace Hardware Invoice \$57.20 #686134, \$22.41 #685979, \$32.20 #686446

-BOE - Weekend Overtime - \$12,718.46 (being reviewed by coordinators)

-Sportz Ventures \$1050 (waiting on W-9 and BRC)

-Bauer's - \$1460 Softball Shirts

##### **-P/O Outstanding**

-Stone House \$4245.40 – Fertilizer/Turface

-Johnny on the spot - \$449.70 – April/May/June -2 Toilets at Williams Field

- Crown Trophies - \$395.30 - Wrestling Trophies
- Bauer's - \$1482 Player Equipment/First Aid Kits/Ice Packs
- Wilford Mac Donald Invoice \$45.25 – Equipment Manual
- New Milford BOE - \$1500 – Partial payment for O/T
- Stephen Buckley \$215.00 – Adjusted, Basketball Referee Pay
- David Haight \$125 - Adjusted, Basketball Referee Pay
- Geese Chasers 1295.66 – Geese Chasers Service /Service (April)
- Sports Engine - \$72 – Coaches Background Check Travel Soccer
- SWN Communications Inc (One Call Now) \$931.50
- Stan's Sports Center - \$140.00 – Travel Soccer Jerseys
- Emmolo Sprinklers -\$310.00 Repair 2" Valve Kennedy Field
- BSN Sports - \$1490.00 - New Soccer Goals
- Sig's Printing & Promotions \$1,122.50 – Spring Rec Soccer Shirts

**-Bills/Payroll Paid**

- Glenn Mezzatesta \$50 – Fall Soccer Referee
- Commercial Recreation Specialists - \$300 (recalled/not being billed)
- William Finnigan \$360 – Basketball Referee

**Coordinators-None**

**Arts & Crafts**-Winter session just ended. Sign up's with new \$25.00 sign up and 5 person minimum in effect.

**Senior Physical Fitness-None**

Field permit requests, maintenance/use of facilities

**BOE FIELD REQUESTS**

- Berkley St School Sundays for recreation games

**REQUESTS FOR FIELDS**

-American Legion Baseball

**WILLIAMS**-Line- Small fields are done.

**KENNEDY**-Fence fixed by DPW,-2” Ball valve replaced by Emmolo Sprinklers

**LaBARBERA**-Nothing

**WARREN ST PARK**-Bleachers

**INCIDENTS** -Nothing

**Community service**, issues,-Nothing

Recreation building/fields/parks

-new flag donated by the NM Elks is in place behind B field.

**Knitting**-Nothing

**New Business**

-Cameras - in/around Building – Request permission to look to have cameras installed in building and outside. Through town or independently. Fact gathering only.

**Old Business**

-SportzVenture – progressing well. Site sill being built

-One Call Now – ready for use. Summer recreation will be the first group to take advantage of the service.

-Background Checks – requested information of how they were done in the past. Will research and make everyone aware of new services available at a future meeting

**Field Committee Meeting**

**Basketball** -HS referees need, half paid working on information to pay others,-Equipment needs to be returned

**Indoor Soccer**-Equipment needs to be returned,-Championship U14 girls team to be recognized at M&C meeting for outstanding season at the May 22<sup>nd</sup> meeting.

**Spring Soccer**-Soccer Referee added as seasonal employees,-Games started

**Softball**-Softball Umpire Pay,- Softball Pic day is Saturday

**Arts and Crafts**-Nothing

**Summer Recreation**-First sign-up held. Next sign-ups on Sat 5/6, Tues 5/9 and Sat 5/14

## Spring Soccer

### Coordinator/Liaison Report

- Spring Soccer: Started 4/30, all is going great, games are on Wednesdays and Sundays. Need Sandbags, Red Bulls game 114 kids/adults, we have been invited back
- Softball: Ron Subrizi making a donation, ask Elks to use their facility next year. Paramus games going well
- Ugals: Disband the U10 and U12, not enough players, level of play would have to be up, not all tryouts would be able to play up. Cuts will have to be made in the U14.
- Summer Rec:
- Fall Soccer:
- NCSA:
- Fall Softball:
- Painting, Arts and Crafts, NM Quilters:
- Ice Skating Rink:
- Wrestling:
- Basketball Rec: Half the HS referees have been paid.
- BTBL:
- Indoor Soccer: most of equipment is returned, U14 girls being honored by Mayor and Council
- Special Events:
- Friends of NM Rec:

### 3. Mayor & Council Report

Complaint about the new basketball nets, they need time to stretch out. Ref Payments, checked with all CFO, make FRIENDS of NM Travel, 501 (3c). make two separate payments league fees to the boro and ref fees to the new FRIENDS. Need to make by laws.

### 5. Open to the public

- Motion to open to public – made by Kevin Youngs, 2<sup>nd</sup> by Phil Tenannt

- Debra Yager Summit Ave asked to read the boro attorney statement. Joe read
- Motion to close to public made by Jose Correa, 2<sup>nd</sup> by Peter Goldschmidt

#### **6. Policies and Procedures**

No new business

#### **7. Old Business**

Raising prices, table, sports ventures is moving along. One call now is up and running. Back ground checks will be discussed later

#### **8. New Business**

Cameras in the buildings, get a package. Try to find good package for all Rec buildings.

Next meeting will be May 17, 2017.

Motion to adjourn meeting by Jose Correa 2<sup>nd</sup> by, John O'Grady at 8:11 pm.

Respectfully submitted, Maura Henyecz